

1. The _____ **Residents Association** acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members.

A child or young person is anyone under the age of 18 engaged in any Association activity. We subscribe to the Leeds Tenants Federation Child Protection Policy and Procedures and endorse and adopt the Policy Statement contained in that document.

2. The key principles of the Leeds Tenants Federation Child Protection Policy are that:

- The child's welfare is, and must always be, the paramount consideration
- All children and young people have a right to be protected from abuse regardless of their age, gender, disability, culture, language, racial origin, religious beliefs or sexual orientation.
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.
- Working in partnership with other organisations, children and young people and their parents or carers is essential.

We acknowledge that every child or young person who involves

themselves in the activities of the Association should be able to take part in an enjoyable and safe environment and be protected from poor practice and abuse.

The _____ **Residents Association** recognises that this is the responsibility of every adult involved in Association.

3. The _____ **Residents Association** has a role to play in safeguarding the welfare of all children and young people by protecting them from physical, sexual or emotional harm from neglect or bullying. It is noted and accepted that Leeds Tenants Federation policy applies to everyone in the Federation and Affiliated member organisations (Tenants & Residents groups) whether in a paid or voluntary capacity. This includes those who are volunteers, helpers, trainers and advisors.

4. We endorse and adopt Leeds Tenants Federation's Child Protection Policy Statement Procedures and Guidelines for appointing those involved with children and young people and will:

- Appoint a designated person(s)
- Request identification documents
- As a minimum, meet and chat with the applicant(s)
- Require Leeds Tenants Federation to follow up two references checks before appointment

- Require Leeds Tenants Federation to carryout a CRB Enhanced disclosure

All current _____ **Residents Association** members with direct access to children and young people will be required to complete a CRB Enhanced Disclosure via the Leeds Tenants Federation office. If there are concerns regarding the appropriateness of an individual who is already involved or who has approached us to become part of **The _____ Residents Association**, guidance will be sought from the Leeds Tenant Federation. It is noted and accepted that LTF will consider the relevance and significance of the information obtained via the CRB Disclosure and that all decisions will be made in the best interests of children and young people.

It is accepted that the LTF aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children and young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of ‘grooming’ within community activities.

5. **The _____ Residents Association** has appointed a designated person in line with the role profile and required completion of the Safeguarding Children Workshop. The post holder will be involved with the training provided by Leeds Tenants Federation. The designated person is the first point of contact for all Association members and parents regarding concerns for the welfare of any child or young person. They will liaise directly with the designated person(s) at Leeds Tenants Federation

and be familiar with the procedures for referring any concerns. They will also play an active role in increasing an awareness or poor practice and abuse amongst Association members.

6. **The _____ Residents Association** will fully support any report made to the Police or Leeds Social Care concerning the disclosure or suspicion of abuse and or an allegation made against any member.

7. **The _____ Residents Association** will acknowledge its responsibility and commitment to the training, briefing, raising awareness of its members relating to the protection and safeguarding of children and young people.

8. Further advice on Safeguarding Children matters can be obtained from:

Leeds Tenants Federation

0113 2145332

Leeds Children and Young People’s Social Care

0113 3984702 (Office Hours)

0113 2409536 (Emergency Team)

NSPCC Leeds Office

0113 2172200

West Yorkshire Police

0845 6060606

9. Endorsement of Policy by the **The _____ Residents Association**

.....Chair

.....Date